

Office Order

Various Sports Competition (SPORION-2.O) will be organized form 04/03/2024 to 07/03/2024. The duties are as follows:-

Sr.No	Sports Event	Faculty Coordinator
1.	Cricket (for Boys Category)	Mr. Deepak Agrawal Mr. Manoj Mittal
2.	VolleyBall(for Boys Category)	Dr. Vikas Kulshreshtha
3.	VolleyBall(for Girls Category)	Dr. Neha Sharma
5.	BasketBall (for Boys Category)	Mr. Rajneesh Sharma Mr. Abhishek Soni
6.	BasketBall (for Girls Category)	Dr. Motilal Rinawa Mr. Abhishek Soni
7.	BadMinton (for Boys Category)	Mr. Nitin Suyan
8.	BadMinton (for Girls Category)	Mrs. Nikita Jain
9.	Table Tennis(for Boys Category)	Dr. Ashish Khandelwal Mr. Deepak Agrawal
10.	Table Tennis(for Girls Category)	Ms. Nikita Jain
11.	Carrom (for Boys Category)	Dr. Nitin Arya
12.	Carrom (for Girls Category)	Dr. Aditi Sharma
13.	Chess (for Boys & Girls Category)	Dr. Neeraj Kumar Garg Dr. Neha Sharma
14.	Marathon (5KM for Boys Category) Marathon (2KM for Girls Category) Sprint (200 Meter for Boys Category) Sprint (100 Meter for Girls Category)	Mr. Manoj Mittal Mr. Rohitash Saini Mrs. Nikita Jain
15.	Tug of War (for Boys Category)	Mr. Sachin Pal Yadav
16.	Tug of War (for Girls Category)	Dr. Achala Nagar Dr. Ashwini Sharma
17.	Kho-kho(for Boys Category)	Mr. Nitin Suyan, Mr. Abhishek Soni
18.	Kho-kho(for Girls Category)	Dr. Achala Nagar
19.	Shotput (For Boys Category)	Mr. Sachin Pal Yadav
20.	Shotput (For Girls Category)	Dr. Achala Nagar
21.	Javelin Throw (for Boys & Girls Category)	Mr. Abhishek Soni
22.	Discipline Committee	Mr. Deepak Agrawal Sir, Dr. Sukhjinder Singh, Dr. Achala Nagar, Mr. Manoj Mittal
23.	Press Release/ Media Cell	Dr. Ved Mitra Shringi, Dr.Achala Nagar
24.	Electrician Committee	Mr. Parshuram Meena, Mr. Kuldeep Singh
25.	Ground Arrangement Committee:-	Mr. Bhajan Lal
26.	Sports Control Room & Sport Cell Store Room	Mr. Abhishek Soni, Dr. Neha Sharma

Teaching will be off from dated to 04/03/2024 to 07/03/2024.

Presence of faculty members & staff is mandatory in all events.

Copy to:-

1. Concerned Faculty Member
2. PA. To Principal
3. Notice Board (for Students)

01.03.2024
Principal

Abh
FIC(Sport)



ENGINEERING COLLEGE JHALAWAR
(A constituent College of Rajasthan Technical University, Kota (Raj.)
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Email:govtecj@gmail.com, Website: www.gecj.ac.in

Ref.No./GECJ/23-24/ 391

Date:
02.03.2024

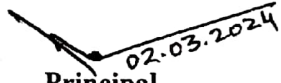
Office Order

Annual Function cum Prize Distribution ceremony named as “ Sanskritika – 24” is scheduled to be held on 16th March, 2024 in the college. To organize this event on a large scale, following faculty members have been assigned duties under the leadership of Principal (Dr. Kartar Singh).

S.No.	Committee	Responsibilities	Faculty Coordinators
1.	Stage & Pandal	a) Decoration of stage b) Back drop of stage(Flex Designing) c) Sitting Arrangement (Guest, Faculties, Students and Winners) d) Setting up of separate green rooms for boys and girls.	Dr. Vikas Kulshreshta, (Coordinator) Mr. Sachin Pal Singh Mr. Ganesh Nimbark Mr. Rajdeep Dwivedi
2.	Light & Sound	a) Lights on Stage and Pandal b) Sound/Music with Mic	Dr. Ved Mitra Shringi, (Coordinator) Mr. Ashish Sharma Mr. Umardaraj Mansuri Mr. Parshuram Mr. Kuldeep
3.	Refreshment & Receiving of Chief Guests	a) Welcoming the Chief Guests at Principal Chamber b) Arrangement for Refreshment distribution to students and Staff.	Dr. Achala Nagar, (Coordinator) Dr. N.C. Singh Dr. Ashwini Sharma Mr. Ashok Jain Mr. Jitesh Vaishnav Ms. Bhavya Hada
4.	Prize Distribution	a) Preparation of list of Year Wise Branch Topper (2023) b) Winners of Cultural and Sports Events c) Name Writing d) Awards Collection and Distribution on stage	Mr. N.K Vyas (Coordinator) Mr. Rohtash Saini Mr. Deepak Agarwal Ms. Poornita Yadav Mr. Rohit Jain

5.	Lamp Lightning & Tilak	a) Lamp Lighting on stage followed by Saraswati Vandana b) Welcome of Judges and Chief Guests by Tilak c) Handling of Bouquets.	Dr. Nidhi Bhatnagar, (Coordinator) Dr. Aditi Dwivedi Ms. Khushboo Gupta
6.	Press Release	a) Compiling the News b) Delivery of Press Note with Photographs c) Assembling the Newspaper Cuttings	Dr. Achala Nagar, (Coordinator) Mr. Shantanu Sharma Mr. Pramod Patidar
7.	Discipline	a) Discipline b) Monitoring Gate Pass	Mr. Manoj Mittal, (Coordinator) Dr. Sukhjinder Singh Dr. Motilal Rinawa Dr. Nidhi Bhatnagar
8.	Photography & Videography	a) Compilation of photographs for News/Press Release b) Uploading Photographs on College Website	Mr. Sachin Pal Singh, (Coordinator) Mr. Ashish Sharma Dr. Motilal Rinawa
9.	Store Handling of Sanskritika	a) To maintain the record of issued and resubmitted items.	Ms. Radha Gautam (Coordinator) Mr. Bhajan Lal Mr. Bherulal Meena
10.	Sponsorship, Finance & Accounts Committee	a) To invite sponsorship for the function b) To Manage Accounts c) To Invite Quotations	Mr. Manoj Pancholi (Coordinator) Mr. Laxman Singh Mr. Amit Kumar Mathur Mr. Dinesh K Sharma
11.	Control Room of Sanskritika - 24	Controlling of Sanskritika- 24	Dr. Aditi Dwivedi Ms. Nikita Jain Dr. Neha Sharma Dr. Gauri Dwivedi Mr. Jitesh Vaishnav

12.	Sequence of Events	a) To decide the No. and sequence of performances. b) Timeline of the Function - 04:00pm to 08:00pm 1. Welcome and Lamp Lightning – 10min 2. Speech by Guest and Principal – 20 min 3. *Annual Report - 10 min 4. Prize Distribution - 30 min 5. Performances : 02 hrs	Dr. Ashwini Sharma Dr. Aditi Dwivedi Dr. Nidhi Bhatnagar Dr. Neha Sharma Ms. Nikita Jain
		*Annual Report Presentation	Dr. Neha Sharma


Principal
Dr. Kartar Singh
Principal
Engineering College Jhalawar

Copy to:

- P.A to Principal
- Registrar
- All concerned Faculty Members
- Notice board of Creative Arts Society